



Polynesian Cultural Center

UPDATE '91

Employee Newsletter

Friday, September 27, 1991

Seven Awarded District Teacher Honors



District Teachers of the Year ...Left to Right: Front: Ruth Ann Johnson, Allen Awaya, Linda Coleon, Emily Peters, Alohalani Kaina Housman. Back: BOE Chair Mitsugi Nakashima, President Shumway, Lorynn Nesor, Superintendent Charles Toguchi, and Barbara Baker.

Department of Education District Teachers of the Year were honored at a luncheon Friday, September 13, at the Halekulani Hotel. This annual recognition program is sponsored by the Polynesian Cultural Center and Encyclopedia Britannica.

Each of the seven district winners was presented with a check for \$500 from the Center. Each is then automatically entered into the State Teacher of the Year consideration. The State Teacher of the Year will be announced at the Board of Education meeting on Thursday, October 3, 1991.

Attending this year's luncheon was President Shumway and Corporate Communications Vice President Reg Schwenke. Our hats off to the great achievements of these great teachers.

Each year the Center participates in the Teacher of the Year program at the District and at the State level. In addition, many

other programs are dedicated toward advancing education. Some of these programs include: The Sterling Scholar program for high school seniors, the Junior Guide program for elementary and intermediate school ages and local school and PTSA support. All these are part of the Center's overall mission to educate and support education.

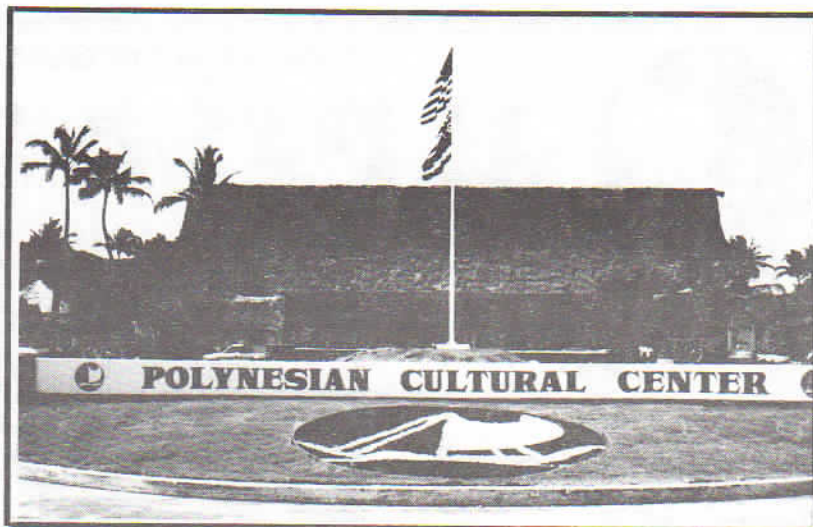
In This Issue

- Anniversary Announcement
- Front Entrance Renovations
- Dress & Grooming Standards
- Employees of the Month
- Much, Much, more

**Deadline for the next
UPDATE is Mon. Oct. 7th**

Ongoing change at the Center

Many projects are currently underway at the Center to beautify and renovate different areas. Here is a look at just a few...



The new look at the Front Entrance. As guests approach the Center they are greeted by our familiar logo.

Computer Corner

by Lei Cummings

"Quick Bullets for WordProcessing"

Bullets offer a crisp, professional-looking way to organize memos or business letters, but dealing with character sets can be a pain.

IBM PC/Compatible Users -

Using WordPerfect, you can insert quick bullets without worrying about character sets. Just press <CTRL>-V (the Compose key), and enter an asterisk as the first character. The second character you enter determines the type of bullet inserted: a period, creates a small filled bullet; an asterisk, a medium filled bullet; lowercase o, a small hollow bullet; uppercase O, a large hollow bullet. (PC World, July 1991)

Macintosh Users -

The command to create bullet points on the Mac is standard throughout all programs. This is done by pressing the Option (a modifier key used for generating special characters), and the number 8. Change the pitch of your bullet using the Size command.

"Changing your PSI Password"

It is a good idea to change your password at least every 3-5 months. To change your user password in the PSI system, type the following command at any menu:

SYS-PASSWORD

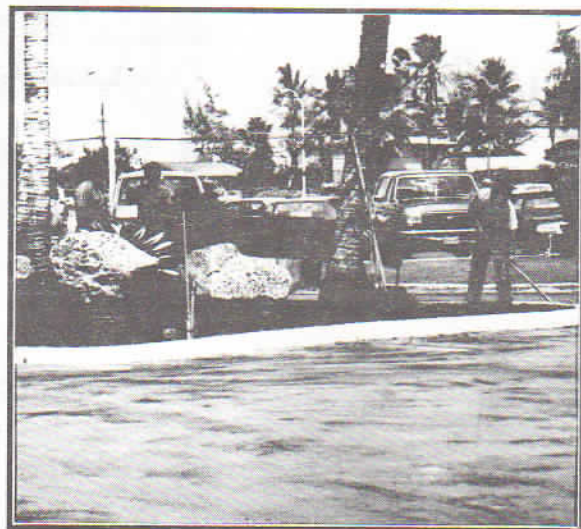
You will see the prompts

ENTER OLD PASSWORD. :

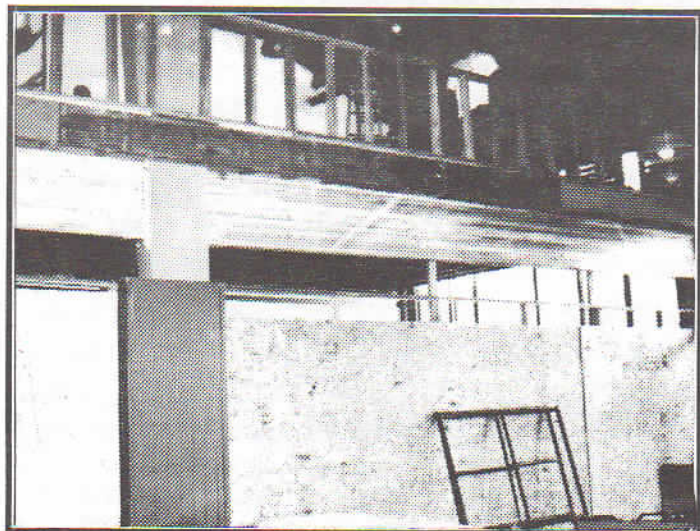
ENTER NEW PASSWORD. :

VERIFY NEW PASSWORD. :

. . . PASSWORD CHANGED.



Maintenance workers beautifying more of the front entrance area



Renovations are going on to enlarge the Ambassador Fine Dining area.

Operations Department

Employee of the Month

Congratulations to **Iulai Faleolo** of the Day Custodial shift for being chosen the Operations August Employee of the Month.



Iulai has been working for the Center since September 1979 when he was hired as a Security Guard. Soon after, he transferred to the Custodial Department. Iulai always portrays a good attitude and willingness to go the extra mile and participates in more difficult assignments. He has an excellent attendance record and is never tardy to work. Iulai is a fine example of an outstanding employee.

Welcome Aboard Moana!

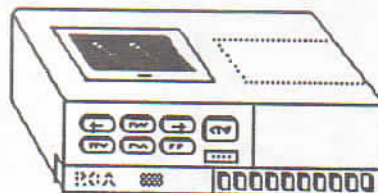
We would like to welcome **MOANA OFAHENGAUE** to the Operations department. Moana has been a Security Guard over the past years and has now graciously accepted his new position as the Grounds Supervisor. He is excited about working with the Groundskeepers to enhance the appearance of the Center. Moana is the kind of Supervisor that gets out there and works with his people. You can find him mowing lawns, weedwacking, pulling weeds and etc. Through Moana's hard work and dedication to his job, he is a fine example of a Supervisor. Welcome aboard Moana!



Reward

The VCR from the Training Room
has been **STOLEN!**

There is a reward for information
leading to the retrieval of the item.



If you know anything
please call
Special Projects #3043
or **Security #3025.**

Mahalo!

ATTENTION Kaiser Members

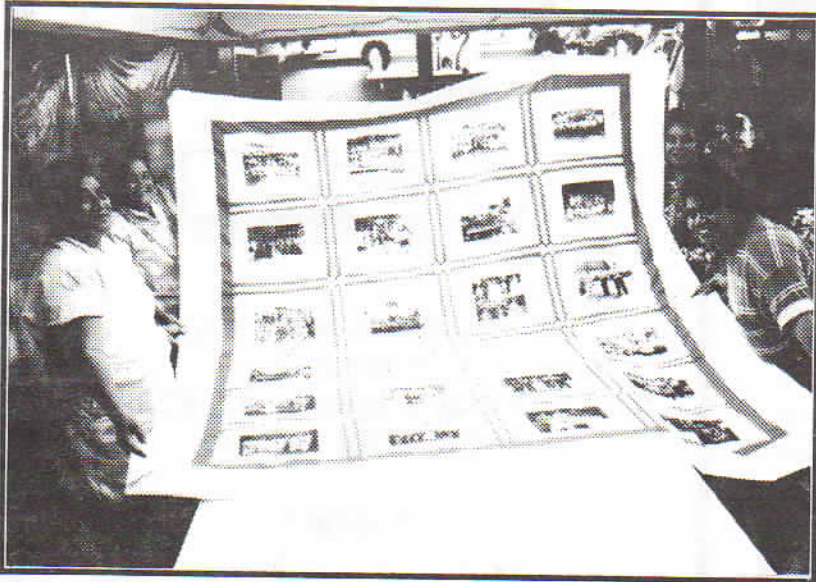
Additions - when you make an addition to your coverage (i.e. birth of child) you need to see Maka Obina at Human Resources to add this individual. Even if you add the baby at the Kaiser Hospital you still need to see Maka. The reason, only the Health portion of your insurance comes from Kaiser. Dental, Life, Accident and Disability insurance is handled through DMBA.

If you do not make this change with Maka you may have difficulty when taking your child to the doctor's or dentist's office. If you have questions, contact Maka at #3191

Mahalo!

More Aloha 'Oe

Here is a look at the Corporate farewell reception for W. Bryan Bowles, and a look at the one-of-a-kind gift the Theater presented him with. The quilt, shown below in production, has pictures of all groups in the Theater area. Surely Bryan and Joan Bowles will always have fond memories of the Center with a reminder like this.



Farewell Tai Macatiag

After nearly 20 years of service, Tai Macatiag stepped aside from Accounts Payable last week to pursue a dream.

Since she began working at the Center she has always had the dream to teach school. That opportunity came to her recently when she received a call from Kahaku giving her a chance.

For all those who have worked with Tai, we will greatly miss her, but we know that she is getting a shot at living her dream.

Good luck Tai!



Special Projects

Now has
Hawaiian Airlines

Coupons for
\$41 each

No expiration date



and

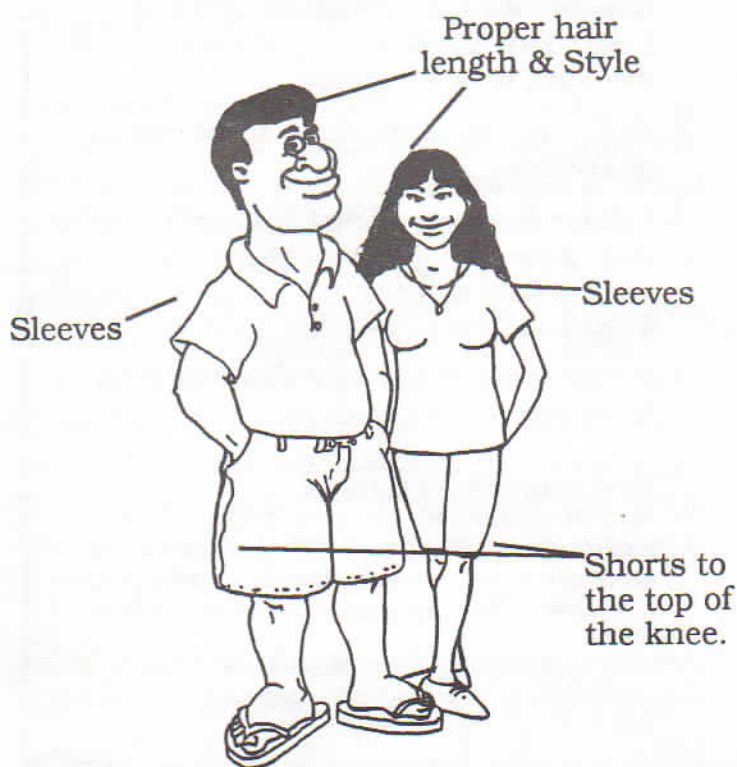
**Consolidated
Movie Tickets**

\$4.00

Personnel Policy Reminder!

Please be reminded of the **Dress & Grooming Standards** we all accepted and signed as we accept and continue employment with the Center.

1. No employee shall wear shorts or tightly fitted slacks or jeans. Shorts are acceptable only in athletic areas.
2. No employee shall wear a shirt printed with words or slogans that are contrary to the standards of the Church.
3. Women shall not wear blouses, shirts or dresses of sheer material or that are tightly fitted.
4. Women employees shall wear blouses, shirts or dresses with sleeves. If the garment is made with shoulder straps of any width, then a blouse, shirt or sweater shall be worn under the outer garment.
5. Women's necklines shall be of modest depth.
6. Women's hemlines for dresses, skirts and culottes shall be no shorter than the top of the knee.
7. Men's beards are not acceptable. Mustaches are not encouraged, but if worn, should be trimmed above the corners of the mouth. Long or bushy sideburns are not acceptable.
8. Men's hair must be styled so that it does not cover the ears and it must be above the collar in back.
9. Men's shirts without sleeves (tank top) are not acceptable attire.
10. All employees engaged in performing cultural arts, dealing with the public or in the sight of the public shall wear authentic costumes or uniforms as provided by their various departments.
11. All employees entering the Center at times other than regular working hours shall be attired in accordance with these dress & grooming standards.



Operations Department Employee of the Month

Fetu'u Faleval
*Employee of
the Month*
June & July 1991



Fetu'u is married to Wanza Tripp and they have a family of 4 (3 boys and 1 girl).

Besides mechanical skills, Fetu'u is talented in show-biz. He joined the Polynesian night show back in 1972 singing and dancing his way through to put himself through Church College of Hawaii as it was then called.

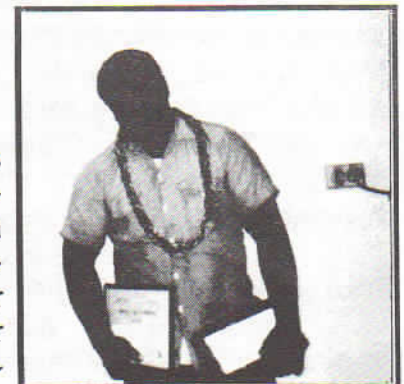
About 1976, Fetu'u joined the PCC Maintenance crew working at the automotive shop displaying his talents: fixing and repairing vehicles and equipment, diesel, propane, gasoline engines etc. (you name it) even to the more sophisticated electronically controlled vehicles we now have.

Along with his many skills, Fetu'u continues to exemplify a **will to win** attitude of which has resulted in making him the Employee of the Month for two consecutive months.

He is a quiet unassuming man with a strong desire to do the right thing. His workmanship is of the highest quality. He is a very self-motivated person and produces well at the end of each work day.

Much mahalo to Fetu'u for being nominated Employee of the Month for two months in a row. You deserve it!

Laloata Motu
*Employee of
the Month*
August 1991



Laloata Motu has been chosen Employee of the Month for August 1991. Laloata has worked for the Center as a Sugar Cane Picker, Custodian, Groundskeeper, and currently as a Landscape Gardener. He is a hard worker and is always smiling and laughing while working.

28th Anniversary

Polynesian Cultural Center

Friday, October 11, 1991

Birthday Cake for everyone!

Saturday, October 12, 1991

8:30 a.m. Devotional - Pacific Pavilion
*(You will be given a meal
ticket at the devotional)*

9:30 a.m. Breakfast - Whaling Wall
T-shirt give away!
Door Prizes!

20%

Discount on America West Airlines for PCC Employees!

As a *Mahalo* to the Center for working closely in promotional experiences, America West Airlines is pleased to offer a **20%** introductory discount to all employees of the Polynesian Cultural Center. In order to qualify for this discount you must travel by **December 15, 1991**.

The employee must provide America West with a company I.D. or a letter verifying their employment. The employee must travel. Immediate family (spouse, children, parents, and grandparents) may travel with the employee with a letter verifying family relationship.

To get this great discount follow these simple steps:

Do NOT call a travel agent for this fare

1. **Call in your reservations normally to the America West Reservations office at 1-800-247-5692.** You do not need to tell them you have a discount.
2. Obtain the **record locator number** for your reservation.
3. **Call the Honolulu Ticket Office 971-2810,** and advise America West of your employment at the Center and of the record locator number of your reservation.
4. **Follow instructions from America West** on ticket payment and pickup.

Conditions

- * Travel must originate in Hawaii
- * The 20% discount applies to any published fare available on America West Airlines; discount fares, full coach, business class or first class (where applicable). Discount is not available to interisland flights.
- * All rules governing the applicable fare apply, regarding advance purchases, payment requirements or other restrictions.